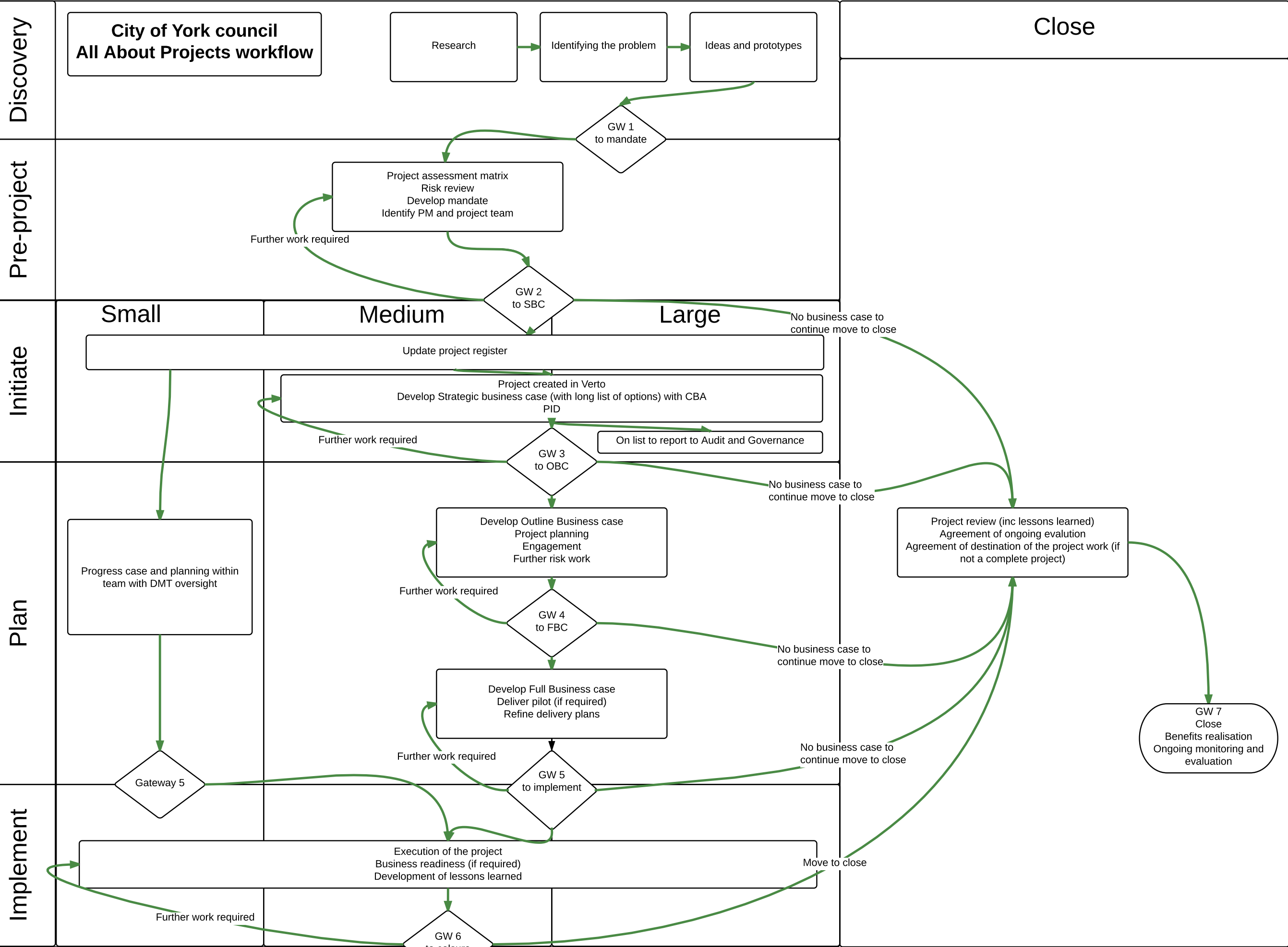


Annex B

Proposed West Yorkshire Combined Authority process

City of York council All About Projects workflow

Close



Pipeline (eligibility)

Pipeline (development)

Pipeline (committed)

Pipeline (committed)

Identify and define proposal

0

Eligibility assessment (EOI)

Assess proposal

1

Proceed to Business case (SBC paper)

Develop the solution

2

Commit to additional fees (OBC)

Detail the solution

3

Conditional funding (FBC)

Confirm the solution/ due diligence

4

Commit to funding and execute (Funding agreement)

Execution

5

Outturn review (monitoring report)

Discovery

Pre-project

Initiate

Plan

Implement

Small

Medium

Large

Research

Identifying the problem

Ideas and prototypes

GW 1 to mandate

Project assessment matrix
Risk review
Develop mandate
Identify PM and project team

Further work required

GW 2 to SBC

Update project register

Project created in Verto
Develop Strategic business case (with long list of options) with CBA
PID

Further work required

GW 3 to OBC

On list to report to Audit and Governance

No business case to continue move to close

Develop Outline Business case
Project planning
Engagement
Further risk work

Further work required

GW 4 to FBC

No business case to continue move to close

Develop Full Business case
Deliver pilot (if required)
Refine delivery plans

Further work required

GW 5 to implement

No business case to continue move to close

Gateway 5

Execution of the project
Business readiness (if required)
Development of lessons learned

Further work required

GW 6 to colsure

Move to close

Project review (inc lessons learned)
Agreement of ongoing evaluation
Agreement of destination of the project work (if not a complete project)

GW 7 Close
Benefits realisation
Ongoing monitoring and evaluation

Post completion period

6

Post completion review (Project completion report)

In use

7

Benefits realisation (Monitor, inuse reporting)